



ALABAMA BOARD OF FUNERAL SERVICE

400 SOUTH UNION STREET, SUITE 395 / P.O. BOX 309522 / MONTGOMERY, AL 36130-4115
PHONE 334.242.4049 / WWW.FSB.ALABAMA.GOV

KAY IVEY
GOVERNOR

CHARLES PERINE
DIRECTOR

July 13, 2020

Quarterly Board Meeting Summary

The Alabama Board of Funeral Service (“Board”) held its fourth quarterly board meeting for fiscal year 2020 on July 13, 2020 at 10:00 a.m. in Room 304 located at 11 South Union Street Montgomery, AL 36104. Due to the inability to ensure social distancing guidelines were met as a result COVID-19, the public were not permitted to attend this meeting in person but were able to participate via Zoom using the following access information: * Meeting ID: **868 998 4378**. Meeting information was posted on the Board’s website at www.fsb.alabama.gov, the Alabama Secretary of State website, and was sent to all licensees via the July 2020 Newsletter.

1. Mark Craddock, Chair, called the meeting to order at 10:03 a.m. The Zoom participants were advised that they could type any questions in the chat section of Zoom or wait to the end of the meeting at which time the Board would take questions and comments.
2. Old Business – Charles Perine (“Perine”), Executive Director, gave an update concerning Board Legislation and the purchase of a building.
3. The Board approved the meeting minutes from the May 18, 2020 Board meeting. The Board also approved the following licenses: 1 – Cremationists, 4 – Funeral Directors, and 1- Embalmers.
4. Perine gave the Executive Secretary Financial Report
5. Board Resolution 20-001 honoring former board member Samuel “Sammy” Seroyer, who passed away on May 25, 2020, was entered into the record.
6. The Board approved 30.5 hours of continuing education courses.
7. The Board then voted unanimously to enter executive session for 1-hour at 10:16 a.m. to discuss the good name and character of individual Brandon Trawick. The Board meeting was called back to order at 10:46 a.m.
8. The Board voted unanimously to approve the reactivation of Brandon Trawick’s funeral director and embalmer’s licenses.
9. The Board asked for questions and comments from those in attendance via Zoom. There were none.
10. Perine informed the Board that there will possibly be a called Administrative Hearing meeting on 08/18/2020 to address cases that were re-scheduled due to COVID-19.



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11. The Board adjourned at 12:35 until the July 13, 2020 meeting.

(* The Zoom meeting had 12 participants)

Charles M. Perine